

Bapchild Cricket Club - Pre-Opening Risk Assessment - Step 2 - April 2021

As a facility provider, you should complete your own COVID-19 Risk Assessment and publish this to your users.

We have provided an example risk assessment below, which is for illustrative purposes only, and includes some examples of things to consider. Consider how this will apply to each aspect of your operation and identify the controls you require to meet Government guidance regarding health, social distancing and hygiene etc. Remember that you must review your other Health and Safety, and Safeguarding, risk assessments for other hazards such as fire, first aid etc.

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
Facility Capacities		
	Have you determined the safe capacity of your field of play and grounds for both organised cricket activity and off-field activities (subject to the Rule of 6 or as a group made up of two households), accounting for social distancing, legal gathering size limits and supervision ratios where applicable?	No limit to participants that remain external to clubhouse - Only Toilet facilities to be opened with "one in one out system" - Remaining areas of Clubhouse closed except to authorised members - Player/officials area separate to spectators - See Layout plan
	Have you determined the safe capacity of your net practice facilities accounting for social distancing and legal gathering size limits?	Capacity for Nets will be 4 per Lane - A coach can manage both lanes - Social distancing to be upheld throughout
Organised activities		
	Have you review playing guidance and make suitable adaptation to your approach to practice and matches?	Playing guidance has been adapted as per ECB guidelines and documented in Club Guidelines
	Have you reviewed supervision ratios and adapt group sizes for supervised children's activities accordingly? Have you ensured safeguarding procedures are being followed, even under COVID restrictions?	Supervision Ratio's are in line with guidance with junior training being held separately during Step 2 - and safeguarding policies reviewed and re-distributed to coaches, managers and captains

	Have you assessed control measures for preventing spectators (with limited exceptions – see guidance?	Members and visitors informed via documented in Club guidelines - Club Representatives to ask people to leave unless exempt
People Management and Communication		
	Establish what restrictions are in place for your venue location including restrictions on gathering size limits in line with the UK Government Roadmap and ensure your control measures are appropriate.	Organised outdoor sport and physical activity for adults and children can return and are exempt from legal gathering limits
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID symptoms or those who should be shielding do not travel or attend.	All participants (including away teams and spectators) to read and abide by club guidelines that include self-screening prior to attending
	Ensure that NHS Test and Trace data collection system is in place and that it is compliant with Information Commissioner’s Office guidance.	Data collected via Text message to Club Covid Registration Phone - Text Message deleted after 21 days - phone password protected and held off-site
	Ensure that your NHS QR Code poster has been produced and displayed for use by visitors	QR codes poster produced and displayed
	Have you updated your NHS Test and Trace contact detail collection and record keeping process to include casual spectators that might come into contact with players etc?	Private Land - no casual spectators allowed on the grounds
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	No limit to participants that remain external to clubhouse - Only Toilet facilities to be opened with “one in one out system” - Remaining areas of Clubhouse closed except to authorised members - Player/officials area separate to spectators - See Layout plan
	A plan for where parents and players will sit whilst watching cricket activities.	Marked areas for players and officials - separate to spectators - Players will be allowed to join their own households/bubbles while maintaining social distancing from others
	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	Club Guidance will communicate arrangements and measures - In addition Signage for parking, social distancing etc to be displayed and instruction for use of the toilets and hygiene protocol will be displayed

	Have you provided clear signage at unmanned entrances restricting access to those not directly involved in the activity? i.e. No spectators allowed at Step 2.	Signage at only entrance indicating no spectators - also displayed elsewhere in the grounds
	Staff and volunteer training to support the implementation of the plan, with suitable training records.	Training of the Club Representatives took place w/b 19th May 2021
Buildings		
	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	All entrance doors, toilet windows, main toilet doors & toilet lobby door to be left open creating a flow of natural air - If Covid room to be used window in the Away Changing room to be opened before use - Mechanical ventilation N/A
	Assess the maximum occupancy of your rooms in order to ensure Social Distancing can be maintained, and establish a suitable circulation system / one-way system. Use signage and floor markings to communicate this.	Toilets are the only area open to all participants - Toilet area is a "one out, one in" system - queuing outside of the pavilion - route to toilets is taped and signage displayed at the main entrance. All other areas Out of Bounds except for authorised Club Representatives - See movement plan
	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	No seating being made available - participants to bring their own seating for outside use only within the assigned areas
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	Participants will be expected to go to their cars in the event of rain - Pavilion is out of bounds - This will be communicated in the guidance and via Club Representatives
Social and Hospitality Areas		
	Have you ensured your indoor social and hospitality areas will remain closed?	Only Toilet Facilities will be open - if hospitality is started then outside areas only
	Have you read and understood the requirements of the government guidance for restaurants and bars available here?	N/A
	Have you put in place a food and beverage service plan that conforms to the requirements of the government guidance for restaurants and bars available here?	N/A
	Have you assessed the safe capacities for table service of food and beverages outdoors (Rules of 6 / 2 Households)?	N/A

Have you a plan in place to serve take-away food and alcohol that takes into account social distancing?	N/A
Have you reviewed your food and beverage service plan to ensure that it is compliant with your premises licence or club premises certificate for the serving of alcohol?	N/A
Have you updated your cleaning plan to include food and beverage preparation, service and consumption areas?	N/A
Have you updated your staff/volunteer training plan to include the requirements of your food and beverage service plan?	N/A
Have you updated your signage and communications plan to include the requirements of your food and beverage service plan?	N/A
Have you updated your assessment of PPE requirements and provision to include the requirements of your food and beverage service plan?	N/A
Have you reviewed and updated your COVID risk assessment to include your food and beverage service plan and the above?	N/A
Have you communicated your updated COVID risk assessment and plans?	N/A

Hygiene and Cleaning

Develop an appropriate cleaning plan	Cleaning Plan stating what is required for event cleaning in place
Materials, PPE and training that you have provided to your staff for effective cleaning.	Materials and PPE are available to anyone undertaking cleaning activities
Provision of hand washing facilities with warm water, soap, disposable towels and bin.	Hand washing facilities available in Mens and Ladies Toilets as stated
Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	Hand sanitisers available at both entrances with appropriate signage. COVID isolation/injury room also has a sanitiser pump
Provision of suitable wipes and hand sanitiser on the field for Hygiene Breaks.	Hand sanitisers available and anti-microbial wipes available on/off pitch

	Have you assessed safe capacity level for outdoor hospitality areas?	N/A
	Have you risk assessed the table and takeaway service of food and beverage?	N/A
	Have you risk assessed the PPE requirements for food and beverage table and takeaway service?	N/A
	Have you included the cleaning of seating areas in your cleaning plan?	No Seating will be available - participants to bring their own seats
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
Preparing Your Buildings		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	Water system heated and flushed through all outlets for prolonged period of time. Water samples tested by SmartWaterTesting. Certificate received none present.
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	Electrical Safety and PAT test completed March - Fire extinguishers Annual check completed in April (Gas, Lifts, Heating, Ventilation and A/C not applicable)
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Limited number of volunteers used to prepare the ground during March / April - Nets repaired and ground preparation undertaken
	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club

First Aid		
	Check that your first aid kits are stocked and accessible during all activity.	First Aid Kit has been checked and is fully stocked.
	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID?	All key First Aiders confirmed they have read the St John Ambulance guidance to first aid during the Covid-19 Pandemic
	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	N/A
What are the hazards?	Pitches or outfield are unsafe to play on	
Who might be harmed?	Players, officials, ground staff	
Controls required	Action Taken by the Club	
Preparing your grounds		
	Safety checks on machinery, sightscreens and covers.	Machinery serviced, Sight screens & Covers fully functional
	Check and repair of any damage to pitches and outfields.	Pitches maintained throughout- Rabbit holes monitored per activity
	Check and repair of any damage to practice facilities including nets	Nets repaired & structural supports added - Matting power washed

What are the hazards?	Insufficient space to walk around the boundary while keeping social distancing	
Who might be harmed?	All participants	
Controls required		Action Taken by the Club
Ensure there is sufficient area to avoid choke points around the outside of the boundary perimeter		The boundary will be reduced to allow a 3m distance between the perimeter fence/obstructions to allow participants to pass without accessing the field of play - sufficient space will be allowed for participants to pass seating areas (where required)

What are the hazards?	High/Risk/Vulnerable people unable to ensure social distancing	
Who might be harmed?	Exempt spectators	
Controls required		Action Taken by the Club
Ensure there is an area where spectators can watch cricket without having to interact with other spectators if desired		A separate parking area will be created that faces the field of play and will allow spectators to watch from inside their cars if they wish to do so